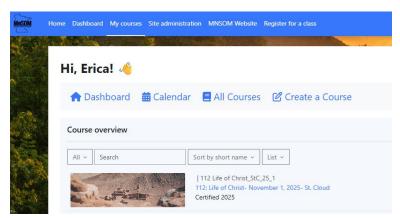
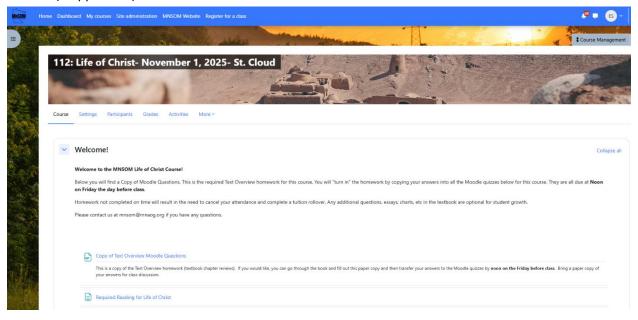
How to use Moodle for MNSOM classes - Website

- Log-in to www.mnsommoodle.org/login/index.php
 Username: your email
 Default password: Jesus\$1234 (enter your new one if you've changed it)
- 2. It will open to your Dashboard.
- 3. Look for the class you wish to open. Click on the title.





4. The Welcome screen will give you information about the class. It will list the *Copy of the Text Overview* (homework), *Required Reading, Location Information and Schedule, Announcements* (if applicable) and *Meet Your Instructor*.

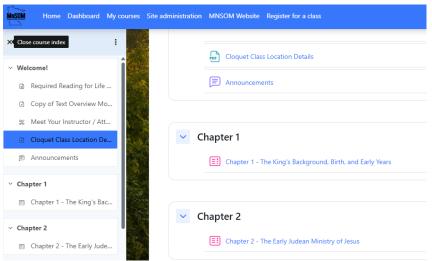


5. The *Required Reading* will open an image of the book cover and a link to one place it can be purchased (Amazon, Christianbook.com, or Faith & Action site). Feel free to buy it from where you wish. Amazon is usually fastest. We recommend the most current version of the book for class use.

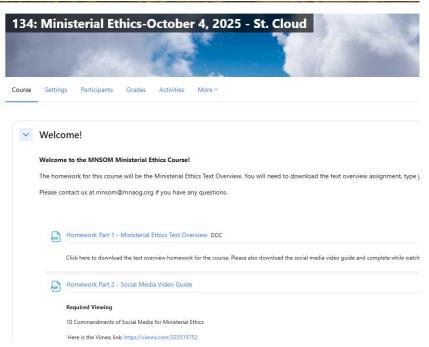
- 6. The Copy of the Text Overview is the homework for the class.
 - a. Half of the classes use Faith and Action textbooks. We call these Online Format on Moodle classes as the homework is turned in through "quizzes" on Moodle. Copy your answers from your printed homework copy into the "quizzes".

Note: Some classes have had questions improved from the textbook printed versions so please use the PDF in Moodle as the official version of the homework for MNSOM.

Final exam: The final exam on class day for these courses will normally be 50 questions based on the Text Overview. They will be in Multiple Choice, True/False, or Matching formats.

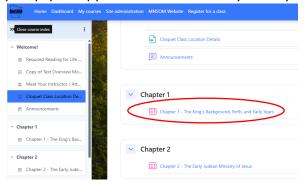


b. The other half of the classes use AG pastor/leader-written books. We call these **Traditional Paper Format classes**. The homework is a Microsoft Word document that you download, TYPE your answers in copying from the book, print, and turn in when you arrive at class. Some classes have bonus materials to complete (not on final exam).

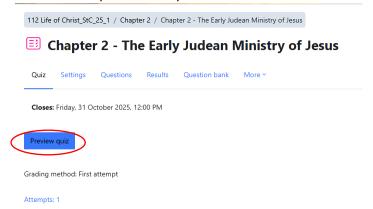


How to Turn in Moodle Homework- Website

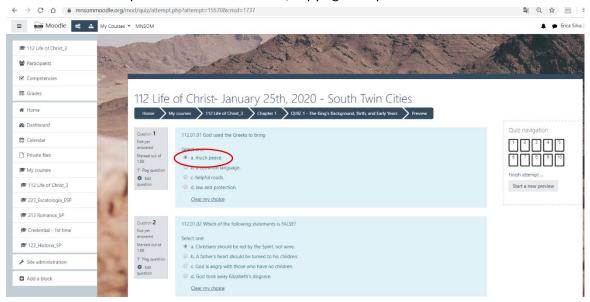
1. For the **Online Format on Moodle classes** that use Faith & Action textbooks, turn in your homework by click on the chapter you have completed reading and marking your answers on your paper copy. *The answers are always due by NOON on the day before class (Friday)*.



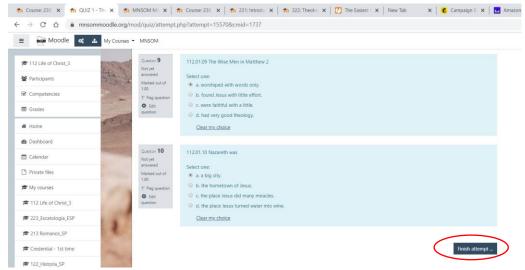
2. Click Preview quiz to enter your answers.



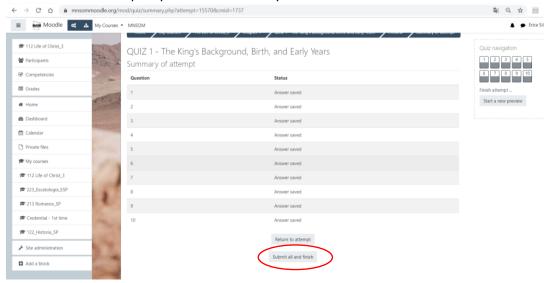
3. CAREFULLY and slowly click the correct answers, copying from your homework.



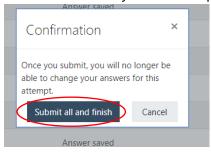
4. Once you have entered all 10 answers, click Finish attempt...



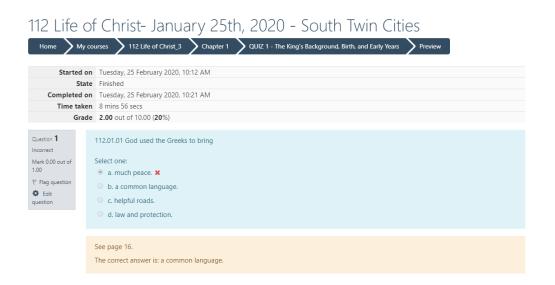
5. Confirm that all 10 say "Answer saved" before continuing to make sure you didn't skip any. Click *Return to attempt* if you need to edit any answers.



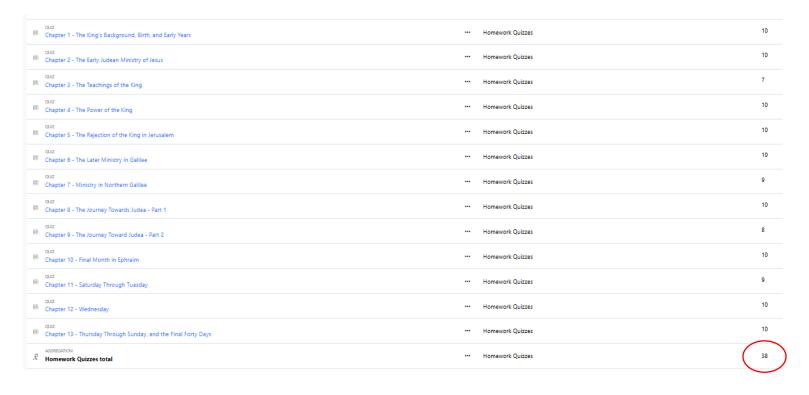
6. Click Submit all and finish. On the pop-up confirmation box, click Submit all and finish again.



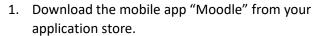
7. The correct answers will now show below each question. This will be your official score for your MNSOM grade and will be given to your instructor before class.



- 8. Feel free to attempt quizzes more times as study practice. Only the first attempt will count towards your grade.
- 9. The final exam on class day for these courses will be 50 questions selected from the Text Overview.
- 10. To make sure you have submitted all of the homework, click *Grades* on the left menu and scroll to see that it has entered a score for every chapter. Your total score out of 40 points will show at the bottom as "Homework Quizzes total".

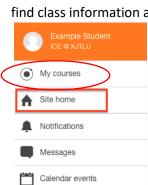


How to use Moodle for MNSOM classes – Mobile App





- 2. Enter www.mnsommoodle.org in the setup when in prompts you for the URL of **Your site.** (Only needed for initial setup and when app updates.)
- When it opens the login page, enter your username (email) and password (default one is emailed to you, then it will prompt you to make your own).
- 4. Find your class under My Courses. Open your class. Follow instructions for the **website version** (previous pages above) to find class information and take quizzes, if applicable.





5. Click on *Grades* on the top menu to see that you have scores for all of the chapters you have entered.

